



Miami Moonlight

Concordia Lutheran High School's 27th Annual Dinner Auction

Saturday, November 7, 2009

The Concordia Lutheran High School Dinner Auction committee has been busy planning this major fundraising event for the high school. Everyone can be a part of this magical evening! It is not too early to think about volunteering for the gala event of the year! Please take a moment and check where you can help.

- _____ Yes, I/we are willing to support CLHS by assisting with the following committee(s):
 (Please indicate (1) "Mr.", (2) "Mrs., Miss, Ms.", in the areas that interest you.
 Both husband and wife may volunteer for the same assignment.)
- _____ **Booth Volunteer:** Help arrange, display and supervise the silent auction gifts in an assigned booth. Set up of booths on Friday, November 6 with booth volunteers setting up their area and working at the auction on Saturday, November 7.
- _____ **Cashier:** Assist with receiving payments for merchandise on Saturday night.
- _____ **Clean up:** Very important! Items need to be boxed and returned to Concordia for storage.
 Time: 10:30 p.m. to approximately 12:30 a.m. Students may help their parents and receive service hours.
- _____ **Construction/Set-up:** Help set up silent auction booths; set up tables; assist the decorations committee on Friday, November 6 and if needed Saturday morning November 7.
- _____ **Gift Bag Area:** Assist with the Gift Bag booth beginning at 5:00 p.m. up until dinner.
- _____ **Gift Solicitation:** Help to contact local merchants in regards to their donating items for the auction.
- _____ **Gifts & Certificate Pick-Ups:** Pick up items from local merchants that have been donated for the auction and bring to the high school.
- _____ **Greeting and Hosting:** Meet, greet and assist auction guests at the entrance of the event with their reservations the evening of the event.
- _____ **Invitations & Reservations:** Help with the invitation mailing or help to make follow up telephone calls.

Other ways to help:

_____ I have a friend or business associate who might assist with _____
 _____.

_____ I/We cannot volunteer for any of the committees but PLEASE contact me/us about the following:

_____ I/We can donate to the Dinner-Auction and would consider an underwriting donation of \$ _____.

Name _____ Home Phone _____ E-Mail _____

Address _____ City _____ Zip _____

Parent of CLHS Student _____ Grade _____

Please return this form at registration to the Auction Table